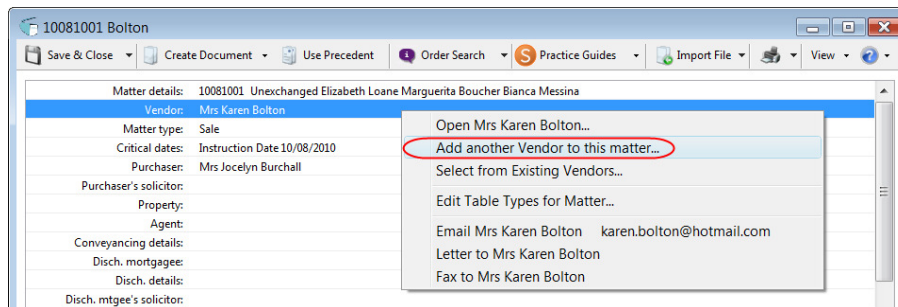


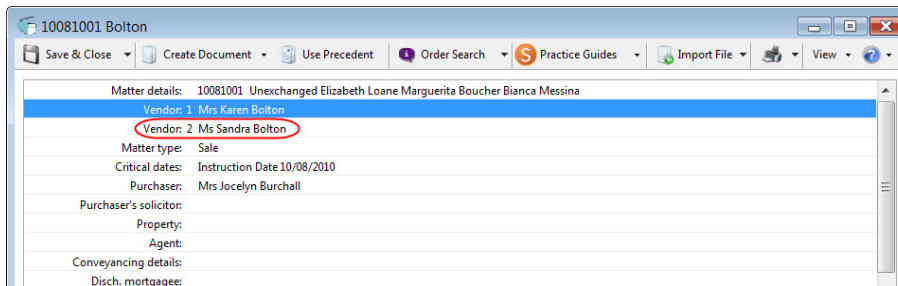
Multiple cards of the same type can be added to a matter in LEAP Expedite.

To add multiple cards:

1. Open your matter
2. Highlight the relevant heading, then right click on the row
3. Select 'Add another ... to this matter'



4. A new card will open for you to complete. Once it has been saved and closed, the new card will appear on the matter underneath the first.



Alternatively, if the additional card has already been saved in LEAP Expedite, follow steps 1 and 2 above then select 'Select from Existing ...'. The Cards window will appear and you can select the card from there.

